

Three roles in which NATA Officers will serve:

1. Chair of a Committee or Task Force:

A committee or task force chair is someone who has an interest in and comprehension of the mandate of, the committee/task force. The chair needs to have an understanding of the basic mission of the organization and how a committee fits into that mission and time to devote to the work of the committee, be knowledgeable about skills and talents of other committee members, encourage the involvement of all committee members, plan and organize committee meetings and conference calls, arrange to keep appropriate records of committee activities, oversee committee meetings and report back to the NATA Board and maybe most important, serve as the arbiter to resolve differences among committee members.

2. Oversight:

In this role Officers will provide watchful care and supervision over a committee or task force. For non-officers chairing a committee or task force, their direct link to upper NATA management will be through the Oversight Officer into whose portfolio the committee falls. The Oversight Officer will be involved in all committee meetings and conference calls, but will not be the primary individual running the committee. In an Oversight role, an Officer will serve not only as one of many members of a committee or task force, but will be viewed as the primary resource for keeping the committee/task force on task and resolving any issues.

3. Advisor:

In this role a committee or task force will fall in the portfolio of a particular officer who will serve in nothing more than a consultant role. The Officer will not be in on every meeting or conference call and in fact, Officers will be discouraged from doing so to provide some autonomy to the committee. The committee or task force will simply know that a certain officer is their advisor and can be called upon when needed. In this role an Officer may periodically check in (quarterly or twice a year) to see how a committee or task force is progressing.